



## KRSD – Choice PD Template

Please use this template to formally propose “Choice” Professional Development Activities to your building administrator(s) in advance of the activity. Administrators will approve, ask for clarification in certain areas, or make suggestions to augment/change certain aspects of the proposal after submittal.

**Meeting Place and Time:**

**Participants** (*groups, individuals, content teams, grade-level teams, interdisciplinary team...*):

**Agenda** (*describe the activities, connections, and other relevant information about how this time will be spent*):

**Intended Outcome(s)** (*what will the finished product(s) from this work be?*):

**Colleague Communication** (*how will this work be shared with your colleagues, building, grade-level, District...? This ensures that effective pedagogy, processes, innovations...are not conceived and utilized in isolation*):

**Student Achievement** (*how is this proposal/work connected to student learning and growth?*):