

After January 22, 2007, the parent portal for PowerSchool will be available to parents with students at Kearsarge Regional High School and Kearsarge Regional Middle School. In order for a parent to receive a user name and password to access his/her child's information, we must have the following *E-Mail Authorization Form* signed and on file. User names and passwords will be mailed to parents or a parent may pick up the information from his/her child's school office. User names and passwords will not be given to students. Please note that a unique user name and password must be used for each student at each school. Use the PowerSchool link in the banner of the District web site ([www.kearsarge.org](http://www.kearsarge.org)) for more information on using the parent portal.

## **Kearsarge Regional School District E-Mail Authorization Form**

### **PARENT/TEACHER COMMUNICATION THROUGH E-MAIL:**

Although e-mail has become a valuable communication tool, it is important to remember that it is not always a completely secure and confidential method of communication. We would like to make e-mail available as another possible way for parents to communicate with his/her child's teachers where appropriate. We are, however, concerned about maintaining privacy laws, especially as they relate to student records. We will not send any student information via e-mail unless we have a signed permission form from the parent/guardian. This includes any e-mail addresses that are entered in the PowerSchool Parent Access portal. If your e-mail address changes, you are required to fill out and sign an updated form before we send information to the new address.

Student Name:

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I grant permission for information regarding my child to be sent to me via e-mail, at the following e-mail address(es):

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Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please send this completed agreement to your son/daughter's school office. Once this form has been received, we will mail your user name and password.**